

**Buchan's Statement of Outstanding Business
as at 12th April 2024**

	Report Title	Date of Meeting	Action Agreed	Responsible Officer(s)	Progress To Date	Timeline
1.	Environment & Sustainability Works Programme 2023/24	30/05/23	(2) to request that the pedestrian crossing on Balmoor Terrace, Peterhead, be considered for ped-ex standard (see Action 11 below also) (4) to ask how the proposal to include participatory budgeting within Landscape Services is progressing	Ewan Wallace / Amanda Roe	(2) Update via email from Gavin King, dated 23/2/24, forwarded to Members	June 2024
2.	Education & Children's Services Year-End Performance Monitoring Report – October 2022 to March 2023 (Council Priorities)	30/05/23	Agreed to request that Officers look at a sample number of students where performance could be improved and a sample number of those exceeding performance and provide feedback in terms of what support the School is providing	Laurence Findlay	Theresa Wood to arrange an opportunity for Members to meet with HTs	Date proposed to meet with HTs for 2/7/2024

	Report Title	Date of Meeting	Action Agreed	Responsible Officer(s)	Progress To Date	Timeline
3.	Review of Common Good Policy	20/06/23	To request that Buchan's Funding Page on the Council's Website be updated and publicised	Theresa Wood	Buchan's Funding Page has been updated and will be revised again after BAC of 23/4/24 (Area Committee Budget Report)	BAC 23/4/24
4.	Scrutiny Report – 1st April 2022 to 31st March 2023	29/8/23	A report will come back to BAC in due course in line with the Petitions Procedure (see para 3.5)	Natalie Wood/ Jonathan Sharp (Roads Network Management)	To be reported to BAC of 23/4/24	BAC 23/4/24
5.	Buchan Area Plan 2021-2023 – Progress on Projects/Actions	29/8/23	To note that the Area Manager will report back on the transition arrangements for reporting on area activity	Amanda Roe/ Theresa Wood	It is anticipated that the Council's Place Policy and Strategy will be presented to Aberdeenshire Council in June 2024 following consultation with Area Committees. The approval of the Policy and associated strategy will allow for new arrangements for area based reporting to be agreed. Timeline updated.	July 2024
6.	Business Services Directorate Supplementary Procurement Plan 23-24	29/8/23	To request that Officers provide a progress update on the Mintlaw Depots Programme for Waste Services, by way of a briefing note	Raymond Terris	Members received an email from Raymond Terris on 30/1/24 provided an update and anticipated completion date of 30/6/24	July 2024

7.	Outstanding Statement of Business – Welfare Upgrade for Landscape and Waste Services (BAC 13/12/22)	14/11/23	Having received a timeline of May 2024 in relation to the Welfare Upgrade at the Ugie Street Depot - to request that this project be added to the Outstanding Statement to allow Members to monitor progress	Raymond Terris	Members received an email from Raymond Terris on 30/1/24 providing an update, which concludes stating that a further update will be provided in 3 months	May 2024
8.	Education and Children's Services Mid-Year Performance Monitoring Report - April to September 2023 (Council Priorities)	5/12/23	Agreed (1) in recognising the benefits of Foundation Apprenticeships, to request a breakdown of attainment between Foundation Apprenticeships and SQA's, and how the success rates are going to be evidenced, and (2) having raised concerns in relation to continuing Teacher vacancies, to welcome the opportunity to hear from the DYW Team as to what alternative opportunities might exist for the future	Andrew Ritchie		Members met with Andrew Ritchie on 26/3/24 – Recommend removal

9.	Statement of Outstanding Business	16/01/24	To request that the issue of lack of communication from Services be raised at the next monthly meeting with the Area Manager again	Amanda Roe	This is being highlighted regularly at Area Management Team and other officer discussion forums	Referred to Area Managers Meeting – 26/03/24 - Completed Recommend Removal
10.	Environment & Infrastructure Services 2024/25 Procurement Plan	06/02/24	(3) to request that Officers provide an update on the requested crossings for Longside, New Pitsligo and Balmoor Terrace, Peterhead (see Action 1 above also) (5) to request clarification on the timelines for delivery of the projects	Gavin King	(3) Update via email from Gavin King, dated 23/2/24, forwarded to Members – to be included in next Ward 4 Meeting Agenda (16/04/24)	
11.	Business Services' Directorate Annual Procurement Plan 2024/25 - Procurement Approval	06/02/24	(4) to request an update in relation to the soft landscaping previously proposed for Catto Drive, (5) to request clarification on the timelines for delivery of the projects	Raymond Terris / Jenn Askildsen	Responses provided to Members from Raymond Terris dated 15/04/23	Recommend Removal

12.	Statement	19/3/24	Playparks within Buchan which have now been pushed back from initial Workplan provided	Alan Anderson	Update requested	
13.	Statement	19/3/24	Update sought on Clerkhill Primary School Initiative			